

# WYOMING COUNTY IDA BOARD MEETING MINUTES

The WCIDA Board of Directors met on February 28, 2013 at 2:30 p.m. at the Wyoming County Business Services Center, 6470 Route 20A Perry, New York 14530.

1. Roll call was taken. In attendance were: Norb Fuest, Chairman; Amanda Parker, Vice Chair; Bruce Camp, Treasurer; Mark Merrill, Assistant Secretary; Robin Marschilok, Program Manager.  
Absent: James Morey, Secretary;  
Also in attendance:  
J. Fleischmann, Jerry Davis, Wyoming County Board of Supervisors  
Jim Pierce, Wyoming County Business Center, LDC

## 2. Administrative

Minutes of the January 24, 2013 Board meeting were reviewed. A motion was made by B. Camp and seconded by M. Merrill to accept the minutes. The motion was unanimously approved.

The financial reports from January 2013 were reviewed and accepted on a motion made by M. Merrill, seconded by A. Parker. The motion was unanimously approved.

The Board completed the effectiveness of internal controls review required by the PAAA. The suggestion was made that the agency should develop a policy of procedure for receipt, retention, investigation and/or referral of complaints regarding accounting, reporting and internal controls. Marschilok will write up the policy to be re-addressed at the next meeting.

## 3. Project Presentations

Marschilok updated the Board on the Rail Initiative project in Attica. The focus is now on reestablishing an agreement between the WCIDA and Hillcrest. R. Marschilok and J. Pierce met with the Kirsch's and discussed the original land swap agreement. The Kirsch's are willing to reestablish the original agreement exchanging their property to satisfy the \$60,000 note with the IDA however, they are only willing to sell 1.5 acres. The original commitment stated no less than 5 acres. Norm Gardner from Clark Patterson confirmed that the 1.5 acres would be large enough to complete the project as we have planned. Gardner suggested that an environmental review be completed to protect the IDA's interest. J. Pierce stated he had reached out to Doug Post from the Attica Village to get an update on any issues regarding the site. Post believes that if the IDA owns the property outright the village will approve the permitting for the project and allow us to move forward. After discussion the IDA Board agreed that in the best interest of the IDA a project specific LLC should be established for the purpose of purchasing the property and a phase II environmental review would not be necessary. The Board instructed the Marschilok and Pierce to contact agency council and move forward on creating an LLC as discussed.

## 4. Strategic Plan

Marschilok suggested that the Board meet at a later date to discuss the status of the Strategic Plan which expires in 2013.

## 5. Other Business / Correspondence

N. Fuest then introduced the new Executive Director of the IDA. James Pierce has been hired by the Board to fill the position which has been vacant since Mike Heftka passed away in December. Pierce will resume all Executive Director responsibilities as of March 4, 2013. Pierce thanked the Board for the opportunity and their confidence in him.

6. **Guest Reports**

Jim Pierce discussed new projects coming to the WCBC including American Heritage Homes looking at site in Castile after talks with a builder from Rochester, Ed Hulme gravel pit project, and James Ackerman new business project.

There being no other business the meeting was adjourned at 4:05 p.m. by unanimous consent.

The next regular scheduled WCIDA Board meeting will be March 28, 2013 at 2:30 p.m. at the Wyoming County Business Services Center.

Minutes prepared by R. Marschilok

**Attachment to Minutes  
WCIDA Board of Directors Meeting  
January 24, 2013**

On January 29, 2013 Norb Fuest asked for a motion from the WCIDA Board on a \$200,000 loan request from Robert Piechocki, Owner / Operator of Burlly Brothers Land and Cattle Company in Attica via e-mail. A motion

was made to approve the request by A. Parker and seconded by J. Morey. The Board then voted to approve the loan. M. Merrill and B. Camp abstained.