

WYOMING COUNTY IDA BOARD MEETING MINUTES

The WCIDA Board of Directors met on May 10, 2012 at 2:30 p.m. at the Wyoming County Business Services Center, 6470 Route 20A Perry, New York 14530.

1. Roll call was taken. In attendance were: Norb Fuest, Chairman; Amanda Parker, Vice Chair; Bruce Camp, Treasurer; J. Morey, Secretary; Mark Merrill, Assistant Secretary; Michael Heftka, Executive Director; Robin Marschilok, Program Manager.

Also in attendance:

Jim Pierce, Wyoming County Business Center, LDC

Laura Lane, Wyoming County Chamber

Arthur Buckley, Wyoming County Planning

Administrative

Minutes of the April 12, 2012 Board meeting were reviewed. A motion was made by J. Morey and seconded by M. Merrill to accept the minutes. The motion was unanimously approved.

The financial reports from April 2012 were reviewed and accepted on a motion made by A. Parker, seconded by B. Camp. The motion was unanimously approved.

Heftka reviewed the current IDA projected cash flows with the Board.

2. Project Presentations

Heftka updated the Board on the Rail Initiative status for the Attica project. Tim Webber from Clark Patterson will be leaving the company and Norm Gardner will be in charge of our project. Norfolk Southern has given its approval to move forward with the project as it has been proposed. The bidding process will begin with advertising in June and opening of bids on June 26th. Projected construction will begin in early July with the completion in October.

Heftka updated the Board on API Heat Transfer's planned expansion project in Arcade. Heftka and Pierce will meet with the project owners to discuss further.

Heftka then reviewed an annual report from the State Comptroller's office on IDA's in New York State.

3. Strategic Plan

Heftka updated with the Board on the search for a website designer for the WCIDA. J. Morey accompanied Heftka to a meeting with the owners of 360 PSG. After a full presentation and review of materials and services to be provided, Morey and Heftka recommend the IDA to move forward with this company for the new web site. On a motion made by J. Morey and seconded by M. Merrill the Board agreed to hire 360PSG for the web design work. The motion was unanimously approved.

Heftka reviewed information put out by the IEDC regarding changes and "New Realities for Economic Development Organizations". With State wide cuts EDO's are being forced to consolidate agencies and think outside of the box in order to cut costs locally.

4. Other Business / Correspondence

The Perry Rotary has requested a \$1,000 donation to help with their “Read Across Perry” or RAP program. After consideration and discussion the Board denied the request based on a recently published opinion by the NYS State Comptroller.

Heftka also reminded the Board of the Chambers Main and More Event coming up in Attica on May 17th.

5. Guest Report

L. Lane of the WCCC spoke of the Main and More Event.

Jim Pierce of the WyCo Business Center, LDC discussed current projects including the modular home manufacturer is discussing a location in Warsaw. New CFA press release info has been sent out.

6. Executive Session

The Board moved into Executive Session on a motion made by B. Camp and seconded by J. Morey. After discussion of a personnel issue the Board moved back to regular session on a motion made by M. Merrill and seconded by A. Parker. Once back in regular session no action was made.

There being no further business the meeting was adjourned at 4:45 p.m. by unanimous consent.

The next regular scheduled WCIDA Board meeting will be June 14, 2012 at 2:30 p.m. at the Wyoming County Business Services Center.

Minutes prepared by R. Marschilok